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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Comptroller

DATE: 23 July 1951

FROM : Finance Division

SUBJECT: Additional Personnel to Service [REDACTED]

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1. In accordance with our conversation, Personnel officials of OPC have been requested to supply us with information regarding future financial requirements especially with regard to personnel. We were advised that such information will be submitted as soon as possible, however there will be a delay since the OPC field T/O is now under consideration, after which the subject of their departmental T/O will be considered.

2. We were advised that the Projects named in the subject above are the only ones on the priority list which are large enough to warrant special requests for additional personnel. We were advised there are many projects under consideration involving a limited number of people [REDACTED] and that undoubtedly the aggregate will require additional personnel. While we were primarily interested in projects and agents, in the course of the conversation it was discovered that consideration is now being given to increasing the staff employee T/O of the OPC [REDACTED] or possibly [REDACTED] Official action in this matter has not yet occurred, but it appears certain there will be a material increase in personnel [REDACTED]

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3. We understand and appreciate the advisability of limiting the number of requests for T/O increases and to submit over-all plans eliminating piecemeal action, however we would like to point out that the offices which we serve have been and are now increasing field T/O's on this individual case, piecemeal basis which leaves us no alternative unless we are to be granted a T/O considerably in excess of current needs on the basis of estimated plans of the operating offices.

4. In view of the above information, and to avoid what we fear may be a complete breakdown in the agent payment mechanics, we urgently request priority consideration of approval for the Finance Division to recruit immediately not less than the number of clerical employees requested in our memorandum of 9 July 1951. The lack of such personnel is at this moment creating a serious hardship due to the fact that we have grades 11, 9 and 7 auditors processing the agent payroll and cannot correct the situation because there simply are no clerical employees for this purpose. The regular payroll is being increased so rapidly that no part of the agent payroll can be absorbed. In fact, if this increase continues it will soon be necessary to increase the staff to process the regular staff employee payroll. During the period the auditors referred to above are detailed to the agent payroll job their audit work simply cannot be absorbed by the remaining auditors. Consequently, it is necessary to waive audit on a number of station accounts. A backlog on other accounts is also being created. This action, as you know, pyramids the problem since we will subsequently be spending considerable time settling audit exceptions, etc.

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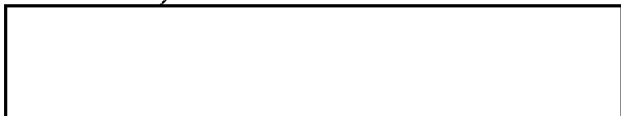
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5. We will appreciate any action you can take to expedite our request to recruit additional clerical personnel. We would also appreciate your efforts to obtain a priority with the Personnel recruitment office. At the rate of present referrals of clerical applicants, it would take some time to obtain these employees after the T/O is approved. We understand I&S, OSO and OPC now have priority which may be the reason for the few referrals to Finance. As pointed out above, we cannot state too strongly our opinion that unless immediate action is taken we face the possibility of absolute inability to pay a large number of agent accounts.

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Acting Chief, Finance Division

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